

EMMANUEL CHRISTIAN SCHOOL

1001 N. Marquis Hwy. * Hartsville, SC * 332-0164 * www.ecscrusaders.com

ECS ADMISSIONS POLICY

Emmanuel Christian School is interested in attracting students who are motivated to learn, strong in character, and who are committed to quality Christian instruction. Parental support of the school's Statements of Faith and Purpose and a child's desire to attend are equally important, as the process of effective Christian education is a cooperative effort between the home, church, and school. Our programs are designed to meet the needs of students who are average or above average in ability and achievement. Although we are able to help some students who have been identified as moderately learning disabled, at present we are not able to provide programs which can meet the needs of students who may require unique or specialized learning programs.

Emmanuel Christian School admits students of any ethnic origin or natural gender. All students must meet minimum qualifications for admission to the school.

OUR MISSION

The mission of Emmanuel Christian School is to assist each family in training its children intellectually, physically, spiritually, and socially toward maturity and independence. Special emphasis is placed on biblical discipleship and character development.

OUR PROCESS

The purpose of Emmanuel Christian School is to provide instruction of high academic quality in conformity with God's Word in order that students may be prepared to obey God in His calling for their lives. We view our school as an adjunct to the home and church...not a substitute. Our ultimate purpose is to assist the family in producing well rounded young people who are excited about the Lord and who are prepared for adult responsibility and Christian service.

Please refer to the information on the reverse side for a helpful checklist concerning the admissions process at Emmanuel Christian.

THE ADMISSIONS PROCESS AT ECS

Use this checklist as an aid as you complete the admissions process. The following steps must be completed in the following order:

- Obtain and thoroughly read the information packet** which includes the application, financial information, the Parent/Student Handbook, and other pertinent information.
- (Optional) Ask for a tour of the school or attend an open-house.** Consider meeting your child's perspective teacher(s), principal, and headmaster.
- Obtain 2 references** from the following: One from your pastor, youth pastor, or Sunday School teacher; and another reference from a previous or current teacher or school principal. (References cannot be completed by family members of the applicant.)
NOTE: All references should be returned by the evaluator directly to: **Emmanuel Christian School, 1001 N. Marquis Hwy., Hartsville, SC 29550.** The application process cannot be completed until both references are received by the school.
- Obtain a copy of the most recent report card** (preferably the entire year) and the most recent standardized test results. For students attending grades 10-12, a copy of the high school transcript is required.
- Submit a copy of your child's birth certificate.**
- Submit a copy of your child's Social Security Card.**
- Submit a copy of your student's immunization record.** (It must be on a S.C. Certificate of Immunization DHEC 1148 Form.)
- Completely fill out an Application Form.**
- Write a check for the non-refundable application fee.** The application fee will be refunded only if ECS denies admission to your child, but for no other reason.
- Mail or deliver the information listed above to:**
Emmanuel Christian School, 1001 N. Marquis Hwy., Hartsville, SC 29550.

Once the school receives your application, information, and referrals, they will call you to set up an appointment for your interview. The interview will involve at least one custodial parent or guardian (preferably both), the student applicant(s), an administrator, and possibly one or two admissions committee members. This casual interview will take about 15 to 20 minutes. A determination regarding academic testing, if needed, will be made and/or scheduled at the interview. Within two weeks of the interview, the parents will be notified of the Admissions Committee's decision.

If your child is accepted, your application fee will confirm your place in ECS. Classes are filled on a first-come, first-served basis and all applications are processed in the order they are received. Processing does not start until all paper work is submitted and the application fee has been received. So, if you are accepted, but your paperwork is incomplete or your application fee has not been paid, your position may be given to another applicant. After acceptance, a Financial Commitment Form must then be completed in which you will select your payment plan for the school year.

In early summer, those accepted will receive an information packet including the school calendar, a supply list, class registration materials, book lists, and other information which will help you prepare for the upcoming year. If you have any further questions, please call the school office at (843) 332-0164.